



Stakeholders' Consulting Group – Terms of Reference

Adopted 19 April 2017

The Stakeholders' Consulting Group (SCG) is responsible for providing input on the development of ICE-HBV global research roadmap. It provides advice to researchers working towards the discovery of a safe, affordable, scalable and effective hepatitis B cure.

Role & Responsibilities

SCG members review scientific recommendations developed by ICE-HBV scientific working groups and provide advice on the overall initiative. SCG members offer suggestions to ICE-HBV secretariat regarding other key stakeholders to involve in the initiative.

Composition

The SCG is composed of key stakeholders in the field of HBV cure research. This includes, but is not limited to, representatives from research and regulatory agencies, foundations, NGOs, community-based organizations, research institutes and international organizations.

SCG members are invited by the Secretariat based on recommendations from SCG Co-Chairs and ICE-HBV provisional governing board (the Board).

The Board nominates 3 Co-Chairs who are responsible for running the SCG with support from ICE-HBV secretariat. Members and Co-Chairs are invited for an initial 2-year period.

Decision-Making

The SCG is a consulting body. No decision-making process is required.

Secretariat

The Peter Doherty Institute for Infection and Immunity, with support from ANRS staff, is in charge of the SCG secretariat. The secretariat supports co-chairs in their role by providing project management services.

Per-Diem & Support

ICE-HBV does not provide per diem to SCG members. ICE-HBV is a non-profit organization; all members participate pro-bono. If budget allows, the secretariat may provide travel support to community members attending SCG meetings.

Activities

The SCG will meet annually to discuss ICE-HBV and ICE-HBV scientific recommendations. The first meeting of the SCG will be held on 19 April 2017 in Amsterdam. Other consultative meetings will be organized in between annual meetings to ensure regional engagement (see list in SCG meeting minutes).